

## Local Government Transparency Pledge

Please note, we understand that some of the below items are already done. However, we are seeking a pledge to make it an ordinance and/or policy, not just practice.

Within three months of taking office, do you commit to introduce and/or support the following:

1. An ordinance/policy that agendas for all public meetings and hearings be published on the municipality or school district's website three days prior to the meeting date, posted to at least one social media platform and distributed via email to those subscribing. All agendas can be amended during the three days as long as there is additional notification.
2. An ordinance/policy to upload all agendas, minutes and other documents so they appear in search engine results.
3. That all information provided to elected or appointed officials prior to a public meeting or hearing, be posted online for public consumption with the agenda
4. An ordinance/policy that mandates that items on agendas be described in lay language in addition to any necessary legalese.
5. An ordinance/policy to upload all videos of public meetings to YouTube.com or Vimeo.com for easier consumption (and allow embedding).
6. An ordinance/policy to video the regular business meeting of the elected officials and minimally audio record workshops and committee meetings.
7. An ordinance/policy to only use a municipality-controlled or school district email account for conducting official business. If someone were to email a personal account, your only response would be to direct them to the official account.
8. An ordinance/policy that all text messages received regarding municipal or school district business will be stored and made available on a quarterly basis to the municipality or school district.
9. An ordinance/policy that if individual elected officials maintain a social media presence, accounts are clearly marked if they are speaking as a politician or elected official.
10. An ordinance/policy for the elected officials to hold at least one press conference a quarter.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_ Candidate

for: \_\_\_\_\_

Please return to [Deana@Burbmedia.com](mailto:Deana@Burbmedia.com) for publication.